

# Important Information about Pre-K in Leon County Schools



## Eligibility Requirements

- VPK – Must be 4 yrs. on/before September 1.
- Pre-K (not a VPK student) – must be 3 yrs. or 4 yrs. with a specific learning, physical, mental impairment/developmental delay.
- Leon County Resident – Must be able to document Leon County and school zone residency per LCS policy.



## Enrolling Your Child



Any child entering a Leon County Schools Pre-K/VPK program MUST complete the Early Childhood Programs Screening process. DO NOT register the child at the school. Once the Screening process is complete, we will notify you and the school of next steps needed. This process may take several weeks to complete.



## VPK in Leon County Schools



Leon County Schools is one of many Voluntary Pre-K Providers (VPK) in Leon County. Ours is a first come, first served program, so when all available seats fill up, there are no more to provide. In this case, you will need to use the VPK voucher you received from the Early Learning Coalition (ELC) and utilize another VPK provider.



## Is there Pre-K/VPK School Choice?



School Choice is not offered for Pre-K/VPK. The child's school is based on your residence or program need, which is determined by the Early Childhood Programs Office.



## Required Enrollment Documents

The student will not be considered for enrollment until ALL REQUIRED documentation is provided by the parent/guardian. The following documents **MUST** be provided at the initial appointment:

- Student Birth Certificate
- Parent Photo ID
- Current Copy of Mortgage or Lease (in the Parent/Guardian's Name)
- Current Utility, Cell Phone, Insurance Bill, Vehicle Registration (same address as Lease/Mortgage as well as Parent/Guardian's Name)
- Affidavit if Applicable

\*\*Florida shot records and an updated physical will be required before official enrollment can be completed.



## Intake/Enrollment Time Frame



The initial intake process (Screening/Evaluation) on average takes 35-40 days. This can vary depending on the number of applicants.

The enrollment process will take place once all required documentation is received from a parent/guardian. Slots are not held for students with incomplete documentation, so getting all information turned in when requested is essential.



## Placement & Transportation



- Placement in Leon County Schools Pre-K/VPK programs is based on the student's home zoned school.
- Transportation is only provided if it is designated in the student's IEP.

